

PROCESS SERVING DIVISION

Brisbane Metropolitan

- CBD to 35 klm..... \$80
- 36 klm and up to 45 klm..... \$90
- 46klm and up to 60 klm \$100
- Field calls and financial interviews from \$90
- Urgent service.....basic fee + 50%
- Priority urgent service from \$150

Documents requiring personal service under the rules attracts an additional fee of \$20 per individual

Intrastate & Interstate

- Gold Coast \$90
- Sunshine Coast \$100
- Regional Queensland from \$110
- Interstate capital cities & regional from \$120
- Field calls and financial interviews from \$120
- Urgent service.....basic fee + 50%
- Priority urgent service from \$210

Documents requiring personal service under the rules attracts an additional fee of \$20 per individual

Notes

1. All Process Serving and Field Calls include three attempts at the **same address**.
2. Fees are still charged irrespective of whether service is effected.
3. Fees include provision of Affidavit of Service.
4. Additional service at the same address (where personal service is required) attracts full Service Fee.
5. Urgent Service is defined as Service attempted within 24 hours from receipt of documents by IDS.
6. Priority Urgent Service is defined as Service attempted within four hours from receipt of instructions by IDS.
7. Interim and Service Reports provided within 10 days of Receipt of Instructions.
8. Kilometres calculated from closest CBD.
9. International Service Rates are available upon request.

PROCESS SERVING DIVISION

Oral examination of enforcement debtors

- Brisbane Court House \$100
- Holland Park, Richlands, Sandgate, Wynnum, Cleveland, Petrie, Redcliffe Court Houses \$120
- Caboolture, Beenleigh, Southport & Ipswich Court Houses \$140
- Beaudesert, Coolangatta and all Sunshine Coast Courts including Nambour \$160
- All remaining Courts throughout Queensland and Australia rates upon request

Notes

1. Fees include attending and conducting oral examinations at the specified locations.
2. Enforcement hearing fee charged per debtor.
3. Additional 50% loading charged where urgent examination is required and agent is not present in the Court Precinct.
4. Fees cover up to one hour then charged out at \$80 per hour thereafter.

Additional charges

- Photocopying (if required) \$0.60 per page
- Subsequent attendances (after three attempts at same address) \$20 per attempt
- Filing of Court Documents \$80 per hour
(minimum charge of one hour)
- Travel in remote areas OR travel in excess of 60 klm from nearest CBD as charged by Agent
(\$1.45 per klm)
- International Process Service (EFT fee may also apply) rates upon request
- Preparation of Affidavit of Attempted Service from \$25 per page
- Urgency loading (process serving, field calls, filing) basic fee + 50%
- Waiting time (may include additional charges) \$80 per hour
- Basic telephone inquiries from \$25
- Administration fee (where applicable) from \$30
(may be charged for document retrieval/collection)
(minimum fee may be charged if job cancelled prior to work commencing)
- Parking and tolls at cost
- Special service (Service that is out of the ordinary eg. public holiday, at a particular place or time) rates upon request